



Using the Educator Certification System

The ECS website allows educators to create private accounts and have access to all of their data, apply for certificates and endorsements, register and renew their certificates. ECS accepts only credit cards as payment for application fees.

ECS can be accessed on any computer with internet access at:

www.isbe.net/ECS

Menu items include: *My Profile, My Credentials, Applications, Professional Development, Register/Renew, LPDC* and other links. The home page will provide the educator with important information and new features to ECS.

Initial to Standard Application Process

1. Complete four years of teaching. Request letter(s) in late April, early May verifying teaching experience and have them mailed to Regional Office of Education.
2. Complete one of the professional development options. Maintain evidence of completion for the possibility of an audit.
3. Submit Statement of Assurance using Educator Certification System (ECS) to enter professional development. ROE must have letter on file verifying experience before approval will be made.
4. Once approved, apply for new certificate(s) by either downloading application form 73-03C and registration form 73-10, mailing in forms and making check payable to Tazewell ROE or by returning to ECS and submitting application online using a credit card.
5. If your certificate is due to be renewed, but four years of experience have not accrued, renew your certificate for another four years until your experience has been attained. Then apply for Standard Certificate following above directions.



Tazewell County ROE
Robin G. Houchin
Regional Superintendent

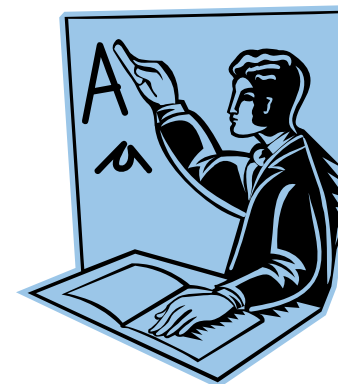
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Tazewell ROE

Certificate Renewal for Initial Teachers



Tazewell County Regional Office of Education
Robin G. Houchin
Regional Superintendent

309/477-2290
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Professional Development Requirements

Continuing professional development is required for each individual who:

- holds an Illinois Initial certificate and
- is employed in an Illinois public school.

These individuals must accrue four years of teaching experience and complete one professional development option to move from initial to a standard-level certification.

Professional Development Options

1. Unique (may select one)

- Advanced education-related degree
- Approved Induction and Mentoring program
- National Board of Professional Teaching Standards
- Subsequent Illinois certificate or endorsement
- Becoming highly qualified in another teaching area

2. College coursework

- 12 semester hours *or*
- 4 semester hours of approved graduate-level

Coursework in one of the following:

- Assessment of teaching performance
- National Board for Professional Teaching Standards (NBPTS) certification preparation

3. Continuing Professional Development Units (CPDUs)

- 60 CPDUs

Initial teachers **may not** combine semester hours with CPDUs.

CPDU Point Values

ACTIVITY	CPDU VALUE/SEMESTER
002. Peer review (formal arrangement)	3-5 observations = 9 6 or more observations = 11
Peer coaching (formal or informal)	3-5 observations = 5 6 or more observations = 8
003. Mentor/recipient	3-5 observations = 9 6 or more observations = 11 3-5 meetings plus 1 or more observations = 9
Consulting teacher in remediation process	6 or more meetings = 8 6 or more meetings and one or more observations = 11
006. Facilitating parent education programs	For facilitating = 4 or 2 per quarter For presentations = 8 or 4 per quarter
007. Business, school or community partnerships	3-5 meetings attended = 5 6 or more meetings = 8
010. Teaching college or university courses	20 (same course can be counted only once per cycle)
012. Workshops, conference seminars	Participation: 1 hour = 1 CPDU

CPDU Point Values Continued

ACTIVITY	CPDU VALUE/SEMESTER
013. Presenting at workshops	Presentation: first time = 8 Subsequent times = 3
017. Observing programs	5 per semester or 2.5 per quarter
019. Study Groups	3-5 meetings attended = 6 6+ meetings = 8
021. Work/learn programs or internships	1-10 contact hours = 5 11-20 contact hours = 8 21 or more contact hours = 11
022. Curriculum development or assessment activities	3-5 meetings = 8 6 + meetings = 11
023. Team or department leadership	5 CPDUs
025. Publishing education articles	See ISBE for breakdown of CPDUs
026. Non-strike related professional association	3-5 meetings = 8 6 + meetings = 11
027. Portfolio of student and teacher work	15 CPDUs